



Executive Committee Meeting

Wednesday, Sept. 19, 2007 from 4-5 p.m.

1. Approval of minutes
 - a. Clark motioned to approve, seconded by Joe. Motion carried.
2. Introductions/Attending
 - a. Clark introduced Christine Havens as the new Youth First Coordinator
 - b. *Cynthia Soares*-Sycamore School Counselor/Outgoing Youth First Coordinator, *Clark Redfield*- Superintendent, *Gary Keeler*-Police Chief, *Suzanne Robinson*-Elementary School Teacher/Site Character Education Coordinator, *Joe Proudfoot*-Pastor/Gridley Church of the Nazarene, *Chris McIntire*-Principal McKinley School, *Maggie Hepworth*-Middle School Teacher, *Christine Havens*-Youth First Coordinator
3. Update of revision of Mission, Vision and Goals:
 - a. Members not in attendance at the mission revision mtg. were dissatisfied with the revision presented
 - i. Cynthia suggested that the committee focus on the positive in coordination with the Character Assets.
 - ii. Suzanne volunteered to have Jinny, Mary Ann Boeger and Maggie email suggestions or meet with her in regard to their objections of the updated mission, vision and goals. This needs to be done by the October meeting.
4. Vision Team Meeting:
 - a. Discussion was fielded as to whether or not to change the date of the Vision Team Mtg. which was originally scheduled for Oct. 10th. It was decided to move the meeting to October 24th at 7:00 p.m. to allow more time for preparation.
 - b. This meeting is designed to draw more volunteers, youth and adults and to present Youth First information to the community.
 - c. Originally Jinny was going to get a list of adults to be invited and Clark was going to invite the youth. Cynthia suggested that invitations be hand signed and addressed. They should be hand delivered, district mail or mailed on October 10th. Letters are to be at the District Office by 3:00 p.m. on October 8th, ready to be signed. Clark will get letters to those unable to sign at the District Office. Clark, Joe, Pedro, Gary and Christine are to sign the letters
 - d. A press release will need to go into the paper and Christine will be responsible for the agenda.
 - e. Joe Proudfoot states there are kids anxious to be heard in the community, i.e. skateboarders, musicians
 - f. Responsibilities: Letters, Press Release, Agenda, Snacks, Schedule Sycamore School library.
5. Was Gary added to the signature line?
 - a. Yes, but he has not been to the bank to sign the form.

6. A treasurer for Youth First is needed for the end of year tax forms
 - a. Suzanne R. stated that her sister, Patti Kilby, is willing to do the treasurer's duties but does not want to do the end of year non-profit status forms
 - i. Clark suggested that all Patti would need to do is the monthly treasurer's report and checks as needed.
 - ii. Cynthia will speak to Ken re: year end report
7. Is it necessary to add to by-laws in order to remove a board member who never attends?
 - a. Discussion ensued...Gary suggested that 6 consecutive meetings missed signals termination from the board.
 - b. Cynthia offered to look to see if the by-laws have been finished and suggested that we take another look at them.
 - i. Cynthia made a motion to write into the by-laws that if someone has not attended 6 or more meetings that person should be removed from the board.
 - ii. Suzanne Robinson seconded, motion passed.
8. Community contacts:
 - a. A community member contacted Youth First to check availability of contributors/donors to purchase a rehab property to establish a non-profit art center (lessons and exhibit space).
 - i. Cynthia referred her to Kaleidoscope and invited her to speak at our next Vision Meeting.
 - ii. Joe Proudfoot stated that the community member had contacted him as well.
 - b. Community member contacted Cynthia re:mentoring along the lines of Big Brothers, Big Sisters.
 - i. Cynthia invited her to a Youth First Mtg.
 - ii. Clark suggested that Youth First could become a DOJ receiver or clearing house for fingerprints for mentors and we could set up an account through Youth First.
 - iii. Cynthia offered to get back to the community member interested in mentoring.
 - iv. Cynthia was contacted by this individual as a result of the Youth First website.
9. Scholarships for low-income youth to participate in activities:
 - a. Cynthia's time constraints do not allow her to solicit scholarships for low income youth for activities such as Pop Warner, Little League, TaVaci, Lynn's Dance, etc.
 - b. It was suggested a person on the Vision Team take on the responsibility or find someone to chair a separate scholarship committee.
 - i. Clark suggested contacting Margaret Hughes and/or Richard Harp.
 - c. Information was volunteered that Rotary would probably donate money.
 - i. Cynthia would like to see YF organize scholarships and filter money to deserving youth through an application process.
 - ii. It is possible that a program may even donate a scholarship
 - d. Suzanne R. volunteered that she would be available next year to coordinate a scholarship program.
 - e. Clark tied the scholarship program to a mentor program which would assist w/transportation to/from activities.
 - f. Clark suggested that the scholarship program be put on the Vision Team agenda.

10. Speaker's Bureau:
 - a. Cynthia is willing to accept this assignment
 - i. The suggestion was made to use the Sycamore Leadership class as speakers.
 - ii. Cynthia will provide the foundation and training and schedule the speakers
11. There is a need to revisit the Project Teams
12. Suzanne Robinson presented new Character Counts words.
 - a. Suzanne stated that at McKinley they are taking the Assets and pairing them with the Pillars.
13. Cynthia presented the idea that someone from the committee attend a conference regarding the 40 Developmental Assets.
 - a. The conference is approximately 3 days with numerous venues to attend. Almost every school does the Search Institute and Character Counts.
14. Christine, Cynthia, Clark and Gary will meet on Monday, Sept. 24th for the passing on of Youth First Coordinator information.
15. The community survey report will be presented in October.
 - a. Cynthia will check in with the CSUC professor to get a specific date.
16. Meeting adjourned at 5:02 p.m.